



## **Frank W. Cox High School**

# **Bring Your Own Device (BYOD) Guidelines**

(Reference: VBCPS School Board Policy 5-36.8)

The following are Cox High School's schoolwide guidelines for use of personal portable electronic devices within the common areas of the school. Please remember that portable electronic devices are allowed within the school for **instructional** purposes, and some common areas are not instructional settings. These guidelines are NOT the rules of individual classrooms, which will be established by each teacher.

- Cafeteria – Portable electronic devices will be permitted during lunches.
- Hallways – Portable electronic devices will be permitted before school and **between** class periods in the hallways, stairwells and foyers.
- Restrooms/Lockerrooms – No use of portable electronic devices will be permitted in any bathroom or lockerroom during the school day.
- Main Office & Guidance Office – Use of portable electronic devices will be permitted only with permission in these public offices.

Visual cues will also help students know when and where the use of their devices will be permitted; Red = prohibited use, and Green = permitted for instructional use.

The Frank W. Cox High School administration **strongly** recommends that students outfit their personal portable electronic devices with gel covers, password protection, and some form of GPS or tracker application, as well as engraving a name or identifying number on the device itself. Remember to bring fully-charged devices to school since no connections to school devices or electrical outlets are allowed under School Board policy.

Keep in mind that any violations of these guidelines or of VBCPS policy may result in disciplinary action in accordance with VBCPS Discipline Guidelines and the *Code of Student Conduct*. Refusal to turn over a device when asked by an adult will result in a referral for insubordination, which warrants out-of-school suspension. While cell phones will not be confiscated outside of classrooms, in classrooms teachers MAY confiscate cell phones when they become a disruption to the educational

environment of the classroom, and hold them for the remainder of the class period, but will return them to students at the end of that class period.

“The School Board will assume no responsibility in any circumstance for the loss/destruction/damage or theft of Portable Communications Devices or for any bill associated with the authorized or unauthorized use of Portable Communications Devices. Students will be responsible for locating such lost/stolen items.” ~ *VBCPS School Board Policy 5-36.8.B.9*

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**Consequences for Violation of BYOD Policy**

1 <sup>st</sup> Offense	Administrative Detention
2 <sup>nd</sup> Offense	2 Administrative Detentions
3 <sup>rd</sup> Offense	3 Administrative Detentions
4 <sup>th</sup> Offense	Referral to Choices Program
5 <sup>th</sup> Offense	1 Day ISS
6 <sup>th</sup> Offense	Loss of Privilege & Out-of-School Suspension